GRAND CONNECTIONS SCWI ACTION / MINUTES

COMMITTEE:	SCWI Regional Planning Team	DATE:	September 13, 2011
LOCATION:	Waterloo Region District School Board	TIME:	9:00 am
CHAIR:	Julia Biedermann	RECORDER:	Rosie Hessian

PRESENT	Steve Tangney, Julia Biedermann, Tim Martens, Brenda Gilmore, Jo-Ann McCabe, Ron Hoekstra, Greg White, Sue McPhedran, Rosie Hessian, Jeff Piro, Stephen Speers, David Armstrong, Jill Nothstein, Tom Smith, Paul Osborne, Shannon Lipskie, John Richards	
ABSENT	Carol Simpson, Janeen Hoover, Jane Cotter, Ruthanne Finnegan, Iann Mann, Jill Nothstein, Greg White	
GUESTS		

ITEM DISCUSSED	KEY DISCUSSION POINTS & ACTION	RESPONSIBILITY	TIMELINE
Adoption of Minutes June 14, 2011 & Agenda	Adoption of Minutes – Steve Tangney approved and Tim Martens second Julia added an Agenda Item – Administrative Assistant Position		
Actions items from previous Minutes June 14, 2011	College Link for parent information http://www.ceric.ca/documents/The%20Decade%20After%20High%20School%20 -%20eParentsGuide.pdf Early Childhood Education EA program certificate suspended instead EA diploma going to be offered Request for: • Dual Credit Teacher information package • Ruthanne to speak with Bert in Library Resources 519.748.5220.2264 - clickers • Appreciation afternoon bring forward to the October Meeting	Rosie Ruthanne Brenda	On going October meeting October Meeting
Add to the Agenda	Administrative Assistant Position		
Admin Assistant	Résumés have been received. Top five or six candidates will be interviewed.		

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Position	Interview process will commence as soon as labour disruption over.	Rosie /Julia	
Financial spreadsheets	Copy of Final Web Report and main budget page provided for discussion		
Financial/Student Data	David's CODE Report; • 2010/2011 Students Approved 581, Started 379 Start/Approved 65.23% Finished 347 Finished/Started 91.56% • David noted that in 2010 – 2011 RPT #7 managed to serve 65.23% of approved students with just 45.07% of approved budget an exemplary achievement!		
	Student success rate of the 347 Dual Credit Students	Rosie	October meeting
	 Contact Sebastian if it is possible to log into the web report as a read only in order to share student data/ financial report 	Rosie	October meeting
	OCAS -access from College in order to request information for the register's office similar with second career access.		
Provincial Update	Support Staff Strike RPTs are meeting with few exceptions - changing locations for the meeting Four colleges proceeding business as normal No issues for SWAC No Announcements from SCWI Ministry Final Expenditure Report: Last cheque will be distributed to the FSI Provincial committee: Dual Credit and FSI Generic Functions Draft Committee Documents to be reviewed at a teleconference September 26 th , 2011 Draft Report presented November 3, 2011 at Chair and Coordinator meeting RPT Governance Larry Archibald contact and lead on this project New websites Provincially SCWI.ca Password protected Go to College will focus on GOTOCOLLEGE Michael Smith for contact Chair/ Coordinator's Meeting November 3, 2011 2012 /13 benchmark will be established for Activities and Forums Clarification before the RFP goes out		

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	Dual Credit codes School boards will not see them until after September 2011 Use old code for now Midterm marks Memo August 4, 2011 Policy document from last year is still in effect Midterm marks and dual credit marks if mark is available mark is not available it will give school boards some guidance as to how to report it Provide link to Dual Credit Policy in Minutes Dual Credit Policy and Implementation, 2010 is available at: http://www.edu.gov.on.ca/eng/teachers/studentsuccess/dual.html	Rosie	September Minutes
Dual Credit Update	Disability package Provide RPT one pager for the students Outline Services available at the college Process of making an appointment Paul Osborne Update; Strike- recruiters are support staff Line ups common in September anyways No Tours are being held SCWI Workshop / Activities- on hold (Brenda will look into)	Rosie/Sue McPhedran	October Meeting
	 Hold off any communication/ promotion of SCWI activities Brenda to email everyone at the end of the week October 12 and 19th Waterloo 	Brenda	September

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	Handouts: Contact sheet (correction John Richards extension) Upcoming SCWI RPT #7 meeting dates Event Calendar Dual Credit Student Numbers for Fall 2011 Send out the above in soft copy to RPT Dual Credits, except for a few programs are running this fall (some will transfer to semester II) Campuses, 5 School Boards participating Unique deliveries: Knox Church Culinary Manufacturing techniques – 2 campuses and 2 school boards 3 Chairs/Departments Construction – Half days 18 weeks TVDSB toping up our existing programs Website – on going		
Committee Updates	 Bridging - flyers and posters have been printed and ready for distribution Brenda and Sue are speaking at OSCA 		
RPT 7 Chair Update	RPT #7 Chair Update: Stephen Speers replacing Julia Biedermann		
Next Meeting:	Regional Planning Team Meeting: Date: October 11, 2011 Location: Waterloo Region DSB Time: 9am – 11:00am		